

ANDREW BARBER

PROFILE

Determined, goal-oriented, creative, passionate professional; with the ability to work collaboratively and independently, consistently exceeding expectations through strong attention to detail while driving organizational and individual goals.

TECHNICAL SKILLS

Adobe Creative Suite

- Photoshop
- Illustrator
- Dreamweaver
- InDesign

Microsoft Office

- Word
- Excel
- Outlook
- Powerpoint

PROFESSIONAL & FREELANCE EXPERIENCE

CASTLE PRESS, Pasadena, CA

September 2015 - Present

Freelance Photoshop Retoucher

- Utilize Adobe Photoshop to edit, clean, and retouch fashion photographs to be displayed in catalogs and other publications.

PENINSUAL SENIORS, Palos Verdes, CA

December 2015 - Present

Volunteer Web Master

- Manage, maintain, and update company information and materials for pvseniors.org.

TRI-CITY MEDICAL CENTER, Vista, CA

December 2013 - January 2015

Freelance Graphic Designer

- Completed a variety of print and web-based projects by designing and updating banner ads, vehicle wraps, and other marketing promotions.
- Edited, retouched, and prepared images for corporate website and print materials.
- Worked Collaboratively with Design Team to ensure timely delivery of project commitments.
- Actively used VitalSite a content management system designed for use in organization of digital content.

ANCESTRY.COM (June 2010 - August 2015)

Archival Imaging Specialist (Photographer) Riverside, California

August 2012 - August 2015

- Performed project management duties including cataloging and managing digital collections.
- Developed partnership with the National Archives and Records Administration, to create a process in the procurement, scanning, protection, and care of historical documents.
- Performed quality control audits to meet organizational standards related to the technical guidelines for digitizing archival materials.
- Lead projects with oversight of team productivity and efficiency management.

Imaging Specialist & Team Lead, Silver Spring, MD

June 2010 – August 2012

- Managed a staff of 11 employees, digitizing historical and genealogical data in fast-paced, multi-media environment.
- Lead cross-functional teams, setting priorities, managing project timelines, coordinating workflows, and providing technical guidance.
- Provided coaching to team resulting in increased quality standards and employee performance.
- Demonstrated technical proficiency using digitizing hardware and proprietary software packages.

EDUCATION

UNIVERSITY OF VIRGINIA, May 2006

Bachelor of Arts in Studio Art

Concentration in Photography

UNIVERSITY OF CALIFORNIA RIVERSIDE, May 2013

Certificate in Digital Art and Design